

Instructions for Submission Form, Specimen Collection, and Delivery to Lab

Use the following guidelines to complete your submission form, collect and label each specimen, and deliver the samples to a PADLS lab for testing as outlined below.

General Submission Form: This form is available on the PADLS Website

<http://padls.agriculture.pa.gov/PdfFiles/forms/GeneralSubmissionForm.pdf>

Complete your submission form section by section as outlined below.

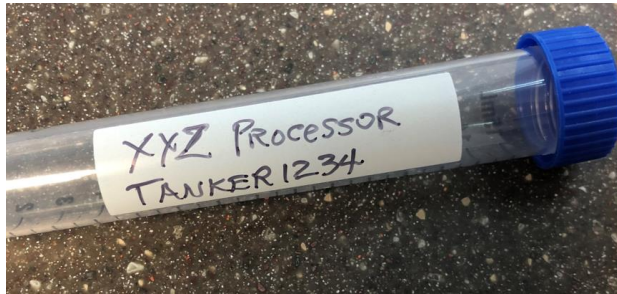
- Bill To section: Mark *Other* and write in 'Program Testing'.
- Purpose of Testing section: Mark *Other* and write in 'MMIT'
- Veterinarian/Submitter section: Write the name of the submitter (can be same as *Owner*)
- Owner section: Write in all information (use the barcode labels supplied) including:
 - 'Company name',
 - 'Premises ID', (USDA issued Premises ID – supplied on the barcode labels and begins with 2 zeros, '00')
 - 'Address',
 - 'Contact information' (Phone, Fax and E-mail)
 - 'Preferred Report Distribution Method' (US Mail, Fax, E-mail, No Report)
- Animal Information section: Mark *Bovine*
- Test(s) Requested section: Write in 'AI – PCR'.
- Animal Identification section:
 - Official Animal ID/Name column: Write in unique 'Tanker ID' for each sample
 - Breed column: Write in the 'Number of Farms' represented in the tanker
- Specimen Information section:
 - Collection date: Write in the 'Date' that your specimen was collected
 - Specimen Type: Mark *Other* and write in 'Tanker Milk'

Specimen Collection:

- Write the 'Company Name' and the unique 'Tanker ID' on the specimen tube using a permanent marker. Ensure that it can be easily read at the receiving laboratory. See example below. ***It is critical that the specimen labeling matches the information on the submission form.***
- Use aseptic technique to collect and place at least 10 ml of milk from the tanker into a 15 ml conical screw cap tube (supplied), closing the tube firmly.
- Refrigerate samples immediately. Place all tubes into a specimen bag for shipping.

MANDATORY MILK INFLUENZA TESTING (MMIT)

Example Specimen Labeling



Delivery to an approved diagnostic laboratory:

- **NOTE: All specimens must arrive at the lab on a regular business day, and within 48 hours of collection. Avoid shipping on a Friday or any day prior to a major holiday.**
- Specimens, in the specimen bag, should be placed in an insulated shipping container with frozen ice pack(s). Include the completed submission form in a separate bag in the shipping container.
- Ship container, for overnight delivery, to the **Animal Diagnostic Laboratory, Penn State University, 131 Pastureview Road, University Park, PA 16802** using one of the pre-paid, pre-addressed, shipping labels provided. (Please use the UPS shipping labels in consecutive order.)
- Alternatively, specimens may be delivered in-person to any PADLS lab during normal business hours:

New Bolton Center

University of Pennsylvania
382 West Street Road
Kennett Square, PA 19348
(610) 925-6725

Pennsylvania Veterinary Laboratory

2305 North Cameron Street
Harrisburg, PA 17110
(717) 787-8808

Animal Diagnostic Laboratory

The Pennsylvania State University
131 Pastureview Road
University Park, Pa 16802
(814) 863-0837

Questions or Supply Needs?

If you need additional supplies or shipping labels, please send an email request to PVL@pa.gov. For questions regarding testing, or program-related issues, please send an email to adlhelp@psu.edu or PVL@pa.gov.