

## ***Access to EMRS2 Customer Gateway for Permitting***

**To get access to the EMRS2 Customer Gateway (Gateway), ALL THREE STEPS MUST BE COMPLETED.**

**Access to the Gateway during an outbreak will be granted on an as needed basis for producers located within a control area. This should be requested through your designated state point of contact. No Gateway accounts will be created in advance of an outbreak.**

### **Step 1: Obtain Login.gov credentials - ignore if individual has eAuthentication (eAuth) credentials**

- If you need Gateway access, you will first need to request Login.gov credentials by going to the site below and clicking on the 'Create an Account' tab.  
[Create your account | Login.gov](#) or [https://secure.login.gov/sign\\_up/enter\\_email](https://secure.login.gov/sign_up/enter_email)
- If you have obtained Login.gov credentials previously but do not remember your password, follow the instructions on the log in screen to reset your password.
- Once you have activated your Login.gov credentials, return to the site above and log into your Login.gov profile to ensure your username and password works correctly and have the proper multifactor authentication.
- It is extremely important that when registering for a Login.gov credential that you use your company email address and enter it exactly as it appears in emails as this is the link between the Gateway account and your Login.gov credentials.

### **Step2: Gateway Account Set-up - During an actual event for producers in a control area.**

- Once you have either Login.gov or eAuth credentials, supply the following information to your state contact.
  - Name of your company and complex where you will need to initiate permits if premises information was previously submitted and associated to your complex.
    - If premises information was not previously provided, submit a list of premises associated with the company account.
  - Names and email address of persons needing access to the company account. **Each person accessing the Gateway must have his/her individual Login.gov or eAuth credentials.**
  - All species and types of items you expect to permit (Nest Run Eggs, Hens, Pullets, Chicks, Broilers, Turkey Meat Birds, Manure, etc). Those species and types of items will be the only options to select when making permit requests.
  - Short explanation of how movements will be occurring (i.e. nest run eggs to processor, spent fowl to slaughter)
- The state contact will send a **single email** to the EMRS coordinator to request a corporate Gateway Account and access for each company representative.
- Gateway account access is different than having a login.gov or eAuth credentials, although once you have access you will use the login.gov or eAuth username and password to log into the Gateway website.

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**Step 3 Notification of Account:** Once a Gateway account and a set of premises that the company owns or manages have been set up in the Gateway by the EMRS team, the producer or industry representative will receive an email with instructions on how to access their account in the Gateway. If you have problems gaining access refer to the instructions in the email for who to contact for assistance.

### **Items needed to facilitate movement permitting (depending upon circumstances):**

- 1) Reviewed/approved enhanced biosecurity including the approval document or the appropriate secure food supply plan guidance document.
- 2) Appropriate laboratory testing results
- 3) Updated premises information submitted to the state contact below.

### **Commonwealth of Pennsylvania Contact Information**

HPAI Permit Unit Lead

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